



**MADD OTTAWA CHAPTER SPEAKER REQUEST**

DATE:

SCHOOL:

ADDRESS:

TEACHER/PRINCIPAL CONTACT INFORMATION: NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

DOES YOUR SCHOOL HAVE AN OSAID GROUP: YES \_\_\_ NO \_\_\_

LOCATION OF PRESENTATION (i.e. gym, library):

DATE REQUESTED:

ACTUAL TIME OF MADD SPEAKER (Please note, our volunteers will arrive at their specified time):

TYPE OF PRESENTATION: Testimonial \_\_\_\_\_ Profile of MADD CANADA \_\_\_\_\_

DURATION OF PRESENTATION:

VIDEO REQUESTED: YES \_\_\_\_\_ NO \_\_\_\_\_

WHO AND HOW MANY WILL BE ATTENDING (i.e. grade level, OSAID related):

DESCRIPTION OF EVENT:

HOW WILL THIS PRESENTATION BE FOLLOWED UP/SUPPORTED IN THE CLASSROOM:

**PLEASE NOTE:**

- An honorarium of \$75 would be very much appreciated by the MADD Ottawa Chapter. These funds will be put back into the community and will allow us to continue to fulfill our mission to stop impaired driving and to support the victims of this violent crime. Please make cheque payable to MADD Ottawa. Our mailing address is 103-303 Moodie Drive, Ottawa, K2H 9R4. If funds are an issue, please call the office to discuss other options.
- Requests should be booked **six weeks** in advance. During the spring months this period should be extended to **eight weeks**.

Once completed, please either fax to the office at (613) 236-7253 or email to [madd.ottawa@bellnet.ca](mailto:madd.ottawa@bellnet.ca) so that your request can be processed. Thanks for contacting the MADD Ottawa Chapter!

**FOR OFFICE USE ONLY:**

SPEAKER CONFIRMED:

DATE CONFIRMED:

HONORARIUM REMITTED: